

D'Amore Healthcare Counselor Job Description

Job Title: Counselor

Reports To: Clinical Director

Department: Clinical

Essential Duties and Responsibilities

- Empathy.
- Biopsychosocial assessment.
- Suicide risk assessment.
- Treatment Planning and Safety Planning.
- Progress note documentation within 8 hours of session.
- Crisis intervention and de-escalation.
- Oversight of environment of care.
- Incident reporting within 8 hours of incident.
- Integrate relevant support system (including family member(s)) into client's care and discharge planning.
- Experience and confidence identifying and implementing evidence based practices, such as motivational interviewing, CBT, reality therapy, strategic therapy and REBT.
- Experience working in crisis setting with individuals and families.
- Ability to work flexible hours.
- Ability to think globally, solve problems and have good decision-making skills, including critical thinking skills.
- Experience in program development and implementation, group facilitation and documentation.
- Ability to work in and adapt to the culture of D'Amore, maintaining Policy and Procedure, as well as ACA Code of Ethics.
- Understanding D'Amore Mission, Vision, and Values.
- Conduct oneself according to the D'Amore values: warmth, discovery, connection, accountability, transparency.
- Ensure HIPPA compliance and confidentiality in every aspect of Facility operations and client care.
- Respond immediately to crises, including lapse or relapse, ACA, collaborating with the Clinical Director and Treatment Team.
- Deliberate communication with professional boundaries.



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Qualifications

- High School Diploma.
- CADE or CADC certification or, intern status.
- First Aid and CPR Certification.
- Strong written and oral communication skills.
- Proficiency in computer skills, especially using Outlook, Word, Excel and customized data-bases.
- Cultural competence and sensitivity.
- Knowledge of chemical dependency, the 12 steps, Smart Recovery and Celebrate Recovery.
- Respect for the anonymity of the recovery community.
- Good interpersonal skills, ability to relate well with persons from a variety socioeconomic backgrounds.
- Able to ascend and descend up to two flights of stairs throughout the course of a normal workday.
- Reliable transportation, valid California Driver's License with a clear driving record and proof of insurance.
- Demonstrate consistency, compassion, integrity, motivation and clear communication.
- Ability to follow instructions.
- Employment contingent upon clear fingerprint and criminal history record.
- Employment contingent upon successful completion of U.S. Department of Justice Form I-9.
- TB test and health screening required upon hire.

Other duties may be assigned as needs arise.

I have read and received this job description.

Staff Printed Name

Date

Staff Signature

